

Housing Advisory Board
OUTSTANDING ACTIONS



Meeting Date	Minute ref no.	Action	Responsible for Output	Others involved	(last updated 28 March 2014)	Status
04/12/13	6.	<u>Housing and the Jobs and Skills Agenda</u> Officers work with Cllr Maqsood who is employment lead and for a further paper to be brought back to a future meeting of the Board.	Housing Leeds COs	Employment and Skills colleagues	A paper was included on the 3 June HAB agenda covering opportunities within Construction. Further opportunities are being explored within Housing Leeds and additional proposals will be brought back to HAB Verbal update to be provided 9 Sept	Open (in progress)
28/01/14	11. (ii)	Development of a Leeds Decent Homes Standard which gives greater prominence to thermal efficiency requirements	Steve Hunt	David Glew	On agenda	Complete – to close
08/04/14	29	Towards a New Housing Strategy HAB to act as project Board and oversee production and future monitoring (HAB members to be involved in themed work)	Rob McCartney	HAB members and other partners / Stakeholders	Scheduled for Nov HAB	Open (in progress)

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	33	Tenants Scrutiny Panel (South) recommendations from Complaints Inquiry (ii) to review and accept the Officer Action Plan in response to the Tenant Scrutiny Panel's recommendations	Liz Cook / Ian Montgomery	Customer Services	The customer relations service has been brought together and is now working from a single location. This will allow the adoption of the recommendations linked to the creation of the single customer relations service. The remaining recommendations, for example, the requirement to contact tenants by phone to acknowledge receipt and confirm our understanding, have been incorporated into new processes for the service as a whole. The wider service is due for sign off by the senior management team and can be implemented shortly after this.	Complete – to close
03/06/14	43	To provide details of the 20 empty properties and 2 community centres which had been identified as part of an initiative to convert and let as Council housing.			Details have been circulated to HAB members	Complete - to close

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	47	<p>Tenant Engagement</p> <p>Resolved:</p> <p>(a) That the contents of the submitted report, the current position regarding tenant engagement, together with the comments and suggestions made during the meeting be noted</p> <p>(b) That a further report be submitted to a future meeting in order to highlight in more detail the geographies and customer groups that are currently un-represented or underrepresented and how the Council will try and tackle this as part of the new service arrangements</p> <p>(c) That in line with the comments outlined above, further work be undertaken on the process by which tenant groups are involved and engaged in the production of the tenant newsletter (inc. involvement of Cllr Maqsood)</p>	Liz Cook	Cllr Maqsood	Chairs Briefing meeting agreed to present at November HAB	Open (in progress)
	50	<p>Implementation of Review of Housing Management Services</p> <p>.... That further updates be submitted to the HAB as the implementation plans progress</p>	Neil Evans (supported by D Scott/H Semianczuk)	Housing Leeds COs	On agenda	Nearing Completion-to close?
Sept agenda		Environmental Improvements, Capital Programme	Steve Hunt / Liz Cook	Housing Leeds	To present at November HAB	In progress